**MEETING Mintues**

**June 16, 2020**

1. **Call to Order:** 6:48 PM
2. **Attendees:**
3. **Board Members:** Grant Collins, President; Tina Steward, Vice President; Renee Ryan Treasurer; Linda Rhein, Secretary; Scott Boyd; Kindra Condon; Jennifer Malburg and Maria Villanueva
4. **School Officials:** Molly Schack, Band Director
5. **Reading & Approval of Minutes from Board Meeting May 19, 2020:** A motion to approve the minutes as read was made by Renee Ryan and seconded by Scott Boyd. All were in favor and they were accepted as read.
6. **Reports of Officers:**
7. **Grant Collins, President:** Nothing to report at this time.
8. **Tina Steward, Vice President:** Nothing to report at this time.
9. **Renee Ryan, Treasurer:** Renee provided everyone with a Reconciliation Report and a Statement of Activity. She also said that we received a Kroger check for $320.89. Renee then reminded everyone about the music stand for the drum major podium that we all agreed to purchase last year. Scott Boyd made a motion to purchase the music stand for $129.60. Jennifer Malburg seconded the motion. All were in favor and the motion passed. Renee will put the order in.
10. **Linda Rhein, Secretary:** Nothing to report at this time.
11. **Old Business:**
    1. **Committee Information and Planning Worksheets:** These were discussed and everyone is still working on finishing them. Everyone who is the “chair of a committee” or a “board officer” was asked to fill one out if at least only to provide some detail about their position. Everyone was asked to have these done by our August meeting.
    2. **Chicago Trip:** Molly said that this remains in the planning stages for the fall.
    3. **Pre-Camp July 29th – 30th and Band Camp August 3rd – 8th:** Molly gave everyone several packets of “guidelines” for band camp and returning to school from the MHSAA and NFHS due to Covid-19. She discussed in length the details and requirements that would need to be followed. Molly said that all band members would be required to attend Pre-Camp this year. She said that she would only need some adults present to help with the “check-in” of students and completing the Covid-19 Monitoring Form. Molly went on to say that the students would need the same “check-in” process for Band Camp. Temperatures of all students would need to be taken and the Covid-19 Monitoring Form completed. Everyone would be required to follow social distancing guidelines and wear PPE/masks. Camps may also have to be held entirely outside depending on the Governor’s orders in July and August. She suggested that we may need to ask to borrow more tents. Grant and Renee will talk with Mr. Rinehart regarding obtaining the necessary equipment from the school (thermometers, masks, gloves, etc.). Breakfasts, lunches and snack were also discussed for Band Camp. Renee said that food must be served by a masked and gloved server. No student is allowed to touch food or serving spoons. Jennifer Malburg said that she would contact Kathy Guiney, the Food Service Director for Richmond Community Schools (who has a son in 9th grade and joining band this coming year), to discuss this further.
    4. **Drum Major & Color Guard Virtual Camp:**  Molly said that Emma Millbrand and Sarah Gasko were attending the virtual camp.
12. **New Business:**
    1. **Local Business Mail Donation Letters**: Linda provided everyone with a list of the businesses in town that did not shun down due to Covid-19. She will send out letters thanking everyone for their support.
    2. **Uniforms:** Molly said that the Marching Band Uniforms had been received. She said that Tina, Kindra and herself would go in and check them in along with all of the returned Concert Season tuxes and skirts.
13. **Committee Reports:**
    1. **Fundraising Committee:**
14. **Pumpkin Sale & Craft Show October 3rd & 4th:** Linda reported that Sherry Gasko has emailed all of the crafters about the Craft Show.

**ii. Returnable Bottle and Can Drive:** This was discussed and even though there is an abundance of bottles and cans out there, it was decided that we would ask people to hold them until September for us. Kroger is not allowing “returnable fundraisers” yet and it was not known when they would start.

1. **Open Forum:** 
   1. **July Band Camp Food Planning Meeting:** A date for this meeting was discussed and everyone agreed to July 23rd at 6:30 PM. Jennifer said that we could hold the meeting at her house (37201 Robert Drive, Richmond Twp.).
2. **Meeting Adjourned:** 8:37 PM